

**NATIONAL HONOR SOCIETY BY-LAWS
SARALAND HIGH SCHOOL
SARALAND, ALABAMA**

**ARTICLE I
Name and Purpose**

Section 1: The name of this organization shall be Saraland High School Chapter of the National Honor Society of the Secondary Schools.

Section 2: The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of Saraland High School.

**ARTICLE II
The Principal**

Section 1: The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 2: The principal shall annually appoint a member of the faculty as chapter advisor who may serve consecutive terms.

Section 3: The principal shall annually appoint a faculty council of five members of the school's faculty who may serve consecutive terms.

Section 4: The principal shall receive appeals in cases of non-selection of candidates and the disciplining or dismissal of members.

**ARTICLE III
The Chapter Advisor**

Section 1: The chapter advisor shall be responsible for the direct day-to-day supervision of the chapter and act as the liaison between faculty, administration, students, and the community,

Section 2: The chapter advisor shall maintain files on membership, chapter history, activities, and financial transactions. The chapter advisor shall send the annual activity report to the national office.

Section 3: The chapter advisor shall regularly review each member for compliance of the rules.

Section 4: The chapter advisor shall be an ex-officio, non-voting, sixth faculty council member.

Section 5: The chapter advisor shall be a member of the faculty appointed annually by the principal and may serve consecutive terms.

ARTICLE IV Faculty Council

Section 1: The Faculty Council shall consist of five voting members appointed annually by the principal. The chapter advisor shall be an ex-officio, non-voting, and sixth faculty council member. No principal or assistant principal may be included on the faculty council.

Section 2: The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms.

Section 3: The Faculty Council shall meet at least once a year to review the procedures of the chapter, select members, and to consider non-selection, dismissal, other disciplinary actions, and warning cases.

ARTICLE V Membership

Section 1: Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character, Open to any junior or senior who meets the annually published criteria for scholarship, leadership, character, and service. The faculty council will select the members based on the above criteria. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 2: Candidates become members when inducted at a Fall special ceremony.

Section 3: A National Honor Society member who transfers from another school and brings a letter from the former principal or chapter sponsor to the new school's chapter sponsor shall be accepted automatically as a member of the Saraland High School Chapter of the national honor society. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Section 4: Members who resign or are dismissed may not be reconsidered for membership or its benefits.

Section 5: Membership shall be known as active, honorary, and graduate. Active

members become graduate members upon graduation. The honorary and graduate do not vote.

ARTICLE VI

Eligibility for Membership

Section 1: To be eligible for membership, the candidate must be a member of the junior or senior class at Saraland High School, Candidates must have attended Saraland High School the equivalent of one semester.

Section 2: The selection of new, active members shall be held once during the fall semester.

Section 3: Candidates eligible for selection to this chapter must have a cumulative scholastic GPA of 3.50. Candidates shall then be evaluated based on service, leadership, and character.

Section 4: Candidates who have met the academic requirements shall be notified and asked to complete a Student Activity Information form for further consideration for selection. Teacher evaluation forms should be from core teachers from the previous school year. An exception may be made if a teacher is no longer employed at Saraland High School.

Section 5: The faculty shall then be requested to evaluate candidates determined to be scholastically eligible using the official evaluation form provided by the chapter advisor. Any student with excessive absences or a discipline record will not be accepted. This includes out-of-school suspension for grades 9-12 and any time at SALC (Saraland Alternative Learning Center) for grades 6-12.

Section 6: The faculty council shall review the Student Activity Information form and faculty evaluations in order to determine membership,

Section 7: The selection of each member in this chapter shall be by a majority vote of the faculty council.

Section 8: A description of the selection procedure shall be published in an official school publication or on the school website which is widely available to all students and parents of the school.

ARTICLE VII

Membership

Section 1: Members must maintain a 3.50 GPA

Section 2: Members must do one or more NHS-sponsored service projects per year.

Section 3: Members must complete 5 additional community service hours per semester. No more than four of these community hours may be performed at school. A member must submit the NHS Service Hour Form signed by the supervisor along with the supervisor's e-mail address or contact number for each completed service project to receive service hours. 10 service hours per year must be completed.

Section 4: Members are required to attend all NHS meetings unless there is prior notice. General meetings will be held monthly with special meetings scheduled as necessary.

Section 5: Members may miss two meetings per year without penalty,

ARTICLE VIII

Discipline and Dismissal

Section 1: Any member who falls below the standards of scholarship, leadership, character, or service may be considered for dismissal from the Saraland High School chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his or her academic standing and take an active role in service and leadership to his or her school and community.

Section 2: If a member's GPA falls below 3.50, he/she will be given a written warning and a time period for improvement. If the student's GPA remains below standard at the end of the warning period, the student will be subject to further disciplinary action by the faculty council that may include consideration of dismissal from the chapter.

Section 3: If a member fails to perform any of the published obligations of membership, he/she will be given a written warning and a time period for improvement. If the obligation remains unmet at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council, which may include dismissal from the chapter.

Section 4: Violation of the law or school regulations can result in dismissal of a member. These violations include, but are not limited to, DWI; stealing; destruction of property, cheating; truancy; or possession, selling, or being under the influence of drugs or

alcohol at school or school related activities

Section 5: Offenders of the school conduct code (such as use of profanity, failure to comply, unexcused absence, excessive tardiness) will receive written warning notification. A conference may be requested by either party (Faculty council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal. In the event that a member receives an out of school suspension, the level of infraction will be considered with possible dismissal of the member.

Section 6: In all cases of pending dismissal:

- a. The member will receive written notification indicating the reason for possible dismissal from the advisor or Faculty Council. The member and advisor will discuss the written notification in a conference. Situations that require flagrant violations of school rules or the law can warrant disciplinary action without a written warning although a hearing must still be held.
- b. The member will be given the opportunity to respond to the charge against him or her at a meeting of the Faculty Council prior to the vote on dismissal. The Faculty council will then vote on whether to dismiss. A majority vote of the Faculty Council is needed to dismiss any member.
- c. The results of the Faculty Council vote will then be reviewed by the principal and expressed in a letter sent to the student and parents if confirmed. Dismissed members must surrender any membership emblems to the advisor.

Section 7: In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate.

Section 8: Members with excessive absenteeism or truancy will be subject to disciplinary sanctions that may include dismissal as deemed appropriate by the faculty council and principal.

ARTICLE IX

Officers

Section 1: The officers of the chapter shall be president, vice-president, and secretary.

Section 2: It shall be the duty of the president to preside at the meetings for this chapter,

Section 3: It shall be the duty of the vice-president to preside in the absence of the president and to keep a record of members' contributions to leadership and service

Section 4: It shall be the duty of the secretary to keep the minutes of meetings and be responsible for all official chapter correspondence.

Section 5: Student officers will be elected at the last meeting of each school year. All active members are eligible to run for a position as an officer. All active members are eligible to vote.

Section 6: The officers and faculty advisor will serve as the executive committee.

Section 7: An officer can be removed at the discretion of the principal and faculty council if duties are not being fulfilled or if the officer's conduct is not becoming of a school and organization representative. If an officer receives an out of school suspension, the level of infraction will be taken into account when considering possible dismissal of the student's leadership position and possible membership status.

ARTICLE X

Dues

Section 1: Annual dues for this chapter shall be \$20.00 for juniors and \$30 (includes graduation cord) for seniors.